

## Summary of Types and Purposes

### GSU International Cooperation Agreements

AGREEMENT TYPE	LOI <i>Letter of Intent</i>	MOC/MOU <i>Memorandum of Cooperation/Understanding</i>	PSA <i>Program Specific Agreements</i> (Student, Faculty and/or Researcher Exchange)
<b>DOCUMENT OBJECTIVE</b>	Establishes desire to explore cooperation opportunities.	Establishes general or potential areas of collaboration.	Establishes details of program and terms of collaboration - including roles, expectations, responsibilities, activities & contributions of the respective parties.
<b>SCOPE</b>	Department or College level	Preferably University-wide	Department, College or University-wide*
<b>DOCUMENT LENGTH</b>	Short, usually one page.	No more than three pages.	Varies - depends on detail.
<b>AGREEMENT TERM</b>	At least a year, before renewal.	At most 5 years, before renewal.	At most 5 years, before renewal.
<b>FINANCIAL COMMITMENTS</b>	None	None	Possible, in which case agreement should include details of institutional contributions as agreed.
<b>REQUIRED SIGNATORIES</b> <i>(on agreement document)</i>	Department or College Representative	Associate Provost (OII), President or Provost (or their designees). President or Provost must sign University-wide agreements.	Dean or President/Provost (if protocol demands or where significant funds are committed).

- Adapted from Georgia State University's *Guidelines and Procedures for International Cooperation Agreements*.
- All agreements must be approved before they are executed.
- \*University-wide indicates two or more Colleges.