

Summary of Types and Purposes GSU International Cooperation Agreements

AGREEMENT TYPE	LOI <i>Letter of Intent</i>	MOC <i>Memorandum of Cooperation</i> Others may use "Memorandum of Understanding (MOU)"	PSA <i>Program Specific Agreements</i> (Student, Faculty, Researcher, and/or Administrative Staff Exchange)
DOCUMENT OBJECTIVE	Establishes desire to explore cooperation opportunities. Does not establish or facilitate mobility and programs.	Establishes general or potential areas of collaboration. Does not establish or facilitate mobility and programs.	Establishes details of program and terms of collaboration - including roles, expectations, responsibilities, activities & contributions of the respective parties.
SCOPE	Preferably Department or College-level	Preferably University-wide*	Department, College or University-wide*
DOCUMENT LENGTH	Short, usually one page.	No more than three pages.	Varies - depends on detail.
AGREEMENT TERM	At most 2 years. Not renewable.	At most 5 years. Usually not renewable.	At most 5 years, before renewal.
FINANCIAL COMMITMENTS	None	None	Possible, in which case agreement should include details of institutional contributions as agreed.
REQUIRED SIGNATORIES <i>(on agreement document)</i>	Usually Department or College Representative**	Usually President or Provost (or their designees)**, Associate Provost (OII)	Dean or President/Provost**

- Adapted from Georgia State University's *Guidelines and Procedures for International Cooperation Agreements*.
- All agreements must be approved prior to being signed. For more information: partnerships@gsu.edu
- *University-wide indicates two or more Colleges.
- **President or Provost must sign University-wide agreements or where significant funds are committed.