**UNIT ROLES & RESPONSIBILITIES - INTERNATIONAL AGREEMENTS**

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- **Program Directors** are responsible for coordinating the drafting and administration of their international partnership. Please contact the Office of International Initiatives or your College’s International Specialist for questions on initiating International Agreements.

- **Support Units** include:
  - International Relationship Building
  - Negotiating Partnership & Agreement details
  - Serving as intermediary for IPA/College & Partner
  - Department/College Support & Approval
  - Graduate Admission
  - Credits—equivalence, type (resident or transfer)
  - Courses—selection, scheduling, registration, etc.
  - Program Management
  - Agreement Drafting
  - College Data & Reports
  - Partnership & Agreement Development, Advice & Support
  - GSU Approval Coordination
  - GSU Repository for International Agreements

- **Data, Reports & Outcomes for GSU International Activities** include:
  - Data & reports on Outgoing Students
  - Coordination with Enrollment Management Units & College Units
  - Oversight of Study Abroad management protocol & compliance

- **Advise & oversight for SACS compliance, approvals & notifications on International Joint Curricula Venture programs (e.g. Dual/Joint Degrees, shared courses & certificates)**

- **Admissions, student exchange reciprocity**
  - Registrar, articulation
  - Financial Aid (Outgoing Students)
  - Student Accounts, tuition waivers

- **Advisement, guidance & oversight for BOR compliance, approvals & notifications on International Joint Curricula Venture programs (e.g. Dual/Joint Degrees, shared courses & certificates)**

- **Advice and Guidance on development of International Partnerships & Agreements**

- **Oversight & Compliance of applicable laws and regulations**

- **CAP Approval**

- **Coordination with Risk Management in reducing liability for GSU and staff**

**October 2016**